

UNIVERSITY OF CENTRAL ARKANSAS
BOARD POLICY

Policy Number: 209

Subject: President's Residence Advisory Committee

Date Adopted: 02/2012 Revised: 12/12

Establishment of Committee: There is hereby established a standing committee of the University of Central Arkansas to be known as the "President's Residence Advisory Committee."

Purpose of the Committee: The purpose of the committee is to (a) review any proposed changes to the president's house and grounds, as more specifically set forth herein, (b) review the estimated costs thereof and the sources and uses of funds to make any such improvements, and (c) make recommendations, as the committee determines are appropriate, to the Board of Trustees. The committee is advisory only and shall not be deemed to be a governing body for any purpose.

Membership of the Committee/Meetings: The committee shall be composed of nine persons as follows:

- One member of the Board of Trustees of the University of Central Arkansas;
- One person designated as the representative from the UCA Faculty Senate;
- One person designated as the representative from the UCA Staff Senate;
- One person designated as the representative from the UCA Student Government Association;
- One person designated as the representative from the UCA Alumni Association;
- One person designated as the representative from the UCA Foundation, Inc.; and
- Three persons initially selected by the Board of Trustees of the University of Central Arkansas, none of whom shall be employees of the university. Any vacancy of a member appointed by the UCA Board of Trustees shall be filled by action of the Board of Trustees.

The director of the UCA Physical Plant shall be an ex-officio, non-voting member of the committee.

A member's term shall begin on January 1st of each year and shall end on December 31st of the year such member's term expires.

The member of the UCA Board of Trustees shall serve a one-year term on the committee. Effective January 1, 2013, the member designated by the UCA Student Government Association

shall serve a one-year term. All other members shall serve three-year terms, with the initial terms of the members staggered and drawn by lot.

The committee members shall be selected by their respective groups listed above, and the names of the committee members shall be provided to the chair of the Board of Trustees by December 15, of each year. Members of the committee may be reappointed. The committee shall elect its own chair. The committee shall hold at least one meeting each calendar year. Special meetings may be called by the chair, or upon request of any two members of the committee. At least two days notice of any meeting shall be provided to each member.

Charge to and Powers of the Committee; Advisory Recommendations: The committee is charged with full authority to review any and all proposed changes to the president's house and adjacent grounds, with such authority to include, but not be limited to, review and recommendations concerning any proposed architectural or structural changes to the house (interior or exterior) and grounds. This includes additions, renovations, removal or cutting of trees (except for normal, routine and customary pruning and landscaping, or planting of flowers and shrubs), as well as other areas inside the public areas of the house. This review shall not be deemed to include routine maintenance to the house, or routine planting and landscaping to the grounds.

As part of its work, the committee is to review the proposed costs involved, and shall review the sources of funds to make any such proposed changes.

Action by the Committee/Approval Required by Board of Trustees: No renovations, alterations or changes to the public areas of the interior of the house, or any part of the exterior of the house, nor any permanent change to the landscaping of the grounds adjacent to the house shall be made except (a) upon the recommendation of the committee after its review, and (b) a report approved by the Board of Trustees setting forth the changes and approving the cost involved and the funds to be expended.

Exceptions for Emergencies and Personal Areas: Notwithstanding the foregoing, the personal areas of the house may be painted, carpeted, etc., as the residing family may determine, but not to exceed \$5,000 in the aggregate for any fiscal year from public funds unless reviewed by the committee and approved by the Board of Trustees. In addition, if in the reasonable opinion of the vice president for finance and administration and the director of the Physical Plant, repairs are needed as a result of any emergency or an act of God, then such repairs may be made, but notification shall be provided to the chair of the committee and the chair of the Board of Trustees.